

PUBLIC WORKS MEETING
May 5, 2010

Meeting called to order at 8:35 am by Deputy Mayor Russell.

<u>IN ATTENDANCE</u>	Deputy Mayor	F. Russell
	Councillor	B. Bailey
	Councillor	K. Rodway
	CAO	B. Hiscock
	Recording Clerk	M. Alexander

<u>REGRETS</u>	Director of Public Works	R. Smith
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SIGN REGULATION
AMENDMENT

Discussion held on the proposed amendment to the Town's Development Regulations for Signage. This amendment pertains to portable signs on properties as follows:

One portable sign may be placed along the front of property with the first sign placed 5m from the boundary line and then every 10m provided that:

1. The signs are confined to an area of the property that is adjacent to the road on which the property is located;
2. An individual permit is obtained for each sign;
3. The placement of the sign(s) does not obstruct motorists' view or prohibit the safe movement of vehicles or pedestrians entering, exiting or crossing the property;
4. The permit for the sign(s) is valid for a period of one year.

As well, the above to be reviewed after one year.

RECOMMENDATION: Refer to Council for approval.

REALIGNMENT
MEMORIAL DRIVE

As a follow up to the concept drawing that was previously submitted by the owner of Clarendville Inn showing the proposed development of the business and realignment of Memorial Drive, discussion followed on the relocation of the Memorial Drive intersection.

RECOMMENDATION: That the property owner of Clarendville Inn be notified that the preferred option would be to relocate the present entrance 160 meters to the West of the present access now in place.

CAPITAL INVESTMENT
PLAN

A list of gravel roads was presented showing estimated cost to upgrade these roads. Committee discuss what work could be done under the Gas Tax Allocation Funding for 2010 - 2011. It is noted that prior to funding being released or work done a Capital Investment Plan would have to be submitted and approved.

RECOMMENDATION: That the list of gravel roads as presented be prioritized and a Capital Investment Plan prepared and sent to Government for approval in order to utilize the 2010-2011 Gas Tax Allocation Funding.

SITE APPROVAL

203 MARINE DRIVE

Request received to remove the present building at 203 Marine Drive and construct five condominium units.

RECOMMENDATION: Director of Public Works to have a report for next meeting re the water and sewer services to the site.

CIVIC ADDRESS CHANGE

ALEXANDER STREET

It was brought to the Committee's attention that in order to provide a civic number, other than an A & B identifier, to accommodate a new dwelling with subsidiary apartment on the right side of Alexander Street, civic address change would be required. It is noted that this would involve changing five civic addresses at a cost of \$45.20 per household for a postal address change by Canada Post.

RECOMMENDATION: That the right side of Alexander Street be renumbered in order to accommodate the new dwelling with subsidiary apartment with the developer of the new dwelling being responsible for the cost of the postal address charge of \$45.20 per household.

13 WHITEWAY PLACE

EXTENSION

As a follow up to an application approved for an extension to Cozy Quarters Personal Care Home at 13 Whiteway Place, a letter was received from a resident of Oceanview Drive expressing his concern again of snow clearing, water drainage and traffic use of Oceanview Drive. It is noted that the access to the extension will be from Oceanview Drive and was approved as an emergency exit only.

RECOMMENDATION: The resident be notified that the Town is waiting for the applicant to provide detailed engineering drawings showing the exact design of the building and the driveway. Also, work cannot start until a permit is issued by the Town and a permit will not be issued until the drawings are approved. The drawings will not be approved nor a permit issued until we are satisfied that the driveway is designed in accordance with Council's condition that the driveway will be for emergency access only.

NEW BUSINESS

SIGNAGE

HARBOURVIEW AVE

Request received from resident of Harbourview Drive requesting that a no exit sign and a sharp turn sign be erected as traffic users think it is a straight through street.

RECOMMENDATION: Director of Public Works to investigate and erect proper signage as required.

VEHICLE PARKING

BALBO DRIVE

It was brought to the Committee's attention that vehicles are being parked on the section of Balbo Drive across from the United Church advertising vehicles for sale.

RECOMMENDATION: The owners of the vehicles be contacted and informed that they would have to remove their vehicles as there is no parking allowed on this section of Town property.

APPLICATIONS

IN-FILL LOTS
BALBO DRIVE

Applications received to erect two dwellings as in-fill lots on 167 and 169 Balbo Drive.

RECOMMENDATION: Applications, as in-fill lots, be approval subject to compliance with all Town Development Regulations, the placement of the dwellings approved by the Director of Public Works, a minimum of 6" of topsoil to be used on any grassed area and landscaping to be completed within twelve months of occupancy. As well, the permits will not be issued until the applicant provides a drawing showing the elevations of the new dwellings in relation to the existing dwellings.

COMMERCIAL EXT.
8-10 HARBOUR DRIVE

Application received from property owner to build an extension to the Commercial Building at 8-10 Harbour Drive.

RECOMMENDATION: Approval for the extension be granted subject to all Town Development Regulations, in particular acquiring land to accommodate the left sideyard requirement. As well, the approval of Government Services is required. The permit not to be issued until the Town receives confirmation of the land acquisition.

NEW DWELLING
14 ASPEN LANE

Application received to erect a single family dwelling on 14 Aspen Lane as per drawing presented showing where the dwelling will be placed.

RECOMMENDATION: Application be approved as per plans and diagram presented and subject to compliance with all Town Development Regulations. As well, the placement of the dwelling approved by the Director of Public Works, a minimum of 6" of topsoil to be used on any grassed area and landscaping to be completed within twelve months of occupancy.

LIST OF NEW
DWELLINGS

A list of permits showing 29 applications received and approved by management for new residential dwellings from January 1 - April 13, 2010 was presented for the Committee's information.

ADJOURN Meeting adjourned at 10:05 am.

Respectfully Submitted
Fraser Russell, Chairperson