

FINANCE, COMMUNICATIONS & PLANNING
SEPT 2, 2009

Meeting called to order at 4:00 pm by Councillor Russell.

<u>IN ATTENDANCE</u>	Councillor	F. Russell
	Mayor	F. Best
	Deputy Mayor	L. Browne
	CAO	R. Hiscock
	Acting Recording Clerk	C. O'Neill

<u>REGRETS</u>	Town Clerk	M. Blackmore
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<u>INVOICES</u>	Invoices in the amount of \$107,316.16 presented for payment. RECOMMENDATION: The invoices as presented be approved.
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NEW BUSINESS

DESTINATION

ST. JOHN'S REQUEST
FOR DONATION

Letter of request received from Destination St. John's to consider purchasing a promotional ad in the 2010 Visitor's Vacation Guide & Map.

RECOMMENDATION: The Committee felt that the ad costs were a little excessive and that advertising funds would be better utilized locally toward Town attractions.

56 ENGINEER

SQUADRON REQUEST
FOR DONATION

Letter received from 56 Engineer Squadron requesting a contribution towards offsetting the costs of a 60th Anniversary weekend celebration to be held October 30th to November 1st, 2009 in support of our troops..

RECOMMENDATION: That due to the numerous requests for donations, it is recommended that Council not contribute at this time.

NL YOUTH

PARLIAMENT REQUEST
FOR DONATION

Correspondence received from the Newfoundland and Labrador Youth Parliament asking for the support of all municipalities in NL to help realize the annual session in their 50th year which will take place in St. John's.

RECOMMENDATION: That due to the numerous requests for donations, it is recommended that Council not contribute at this time.

TERMS OF REFERENCE

RECREATION

COMMITTEE

CAO presented to the Committee for review, a draft copy of the Terms of Reference for the new Recreation Committee of Council. A discussion was held and revisions made by Committee members. RECOMMENDATIONS: CAO to make the required changes and present for adoption at the next meeting of Council.

OPERATIONS MANAGER

POSITION-EVENTS

CENTRE

Discussion on the creation of a new Operations Manager position for the Events Centre
RECOMMENDATION: That an hourly rate of \$20 per hour be approved for the above position and the job posted internally before advertised publically.

SUPPLY LIST & BUDGET

EVENTS CENTRE

A preliminary list of supplies, and budget, required for the new facility was drafted by the Events Centre Manager and presented to the Committee for review.
RECOMMENDATION: That approval be granted for the purchase of supplies as listed and finance through proceeds from the sale of the Clarenville Stadium. Events Centre Manager to obtain three quotes on supplies before purchases are made.

ADVERTISING RATES

EVENTS CENTRE

A proposed Advertising Rate Summary presented for review and discussion.
RECOMMENDATION: That advertising rates as presented be adopted by Council.

INCOME REPORT

Income report presented and reviewed by the Committee.

ADJOURN

Meeting adjourned at 4:50 pm.

Respectfully submitted,
Frazer Russell, Chairperson