

FINANCE, ADMINISTRATION & PLANNING
OCTOBER 6, 2009

Meeting called to order at 5:15 pm by Councillor Pickett.

IN ATTENDANCE

Councillor	J. Pickett
Mayor	F. Best
Councillor	H. Smith
CAO	R. Hiscock
Town Clerk	M. Blackmore

DELEGATION

EVENTS CENTRE
MANAGER

The Events Centre Manager gave the new Finance Committee an overview of where we are with the centre. He explained that interviews will take place this week for an Operations Supervisor. Preference will be given to individuals with a background in Power Engineering and experience working in a modern arena environment. This will be a unionized position. Discussions also took place on rates of pay for all other employees for the facility. RECOMMENDATION: That all present employees role over to the new facility at their present rates of pay and be negotiated with the Union at the earliest possible time. Pay rates for the following positions be set as follows:

- Facility Maintenance Attendant - \$13 per hour
- Canteen/Box Office Attendant - \$12 per hour
- Canteen/Utility Attendant - \$11 per hour

INVOICES

Invoices in the amount of \$99,020.09 presented for payment.
RECOMMENDATION: The invoices as presented be approved.

NEW BUSINESS

REQUEST TO PURCHASE
LAND MANITOBA DR

As per the minutes of Public Works dated September 16, 2009, approval was granted for the town to sell land adjacent to the property at 36 Manitoba Drive and the Finance Committee was asked to set the selling price for the property. RECOMMENDATION: That as per our Land Sale Policy, Council to sell the requested land at \$1 per sq ft with legal cost and survey associated with the sale to be the responsibility of the purchaser.

<u>NEW POLICIES</u>	Two new policies presented for the Committee's review. These policies are to be put in place as part of the recommendations from the Strategic Plan. RECOMMENDATION: That the <i>Complaints Resolution Policy</i> and the <i>Provision of Services Policy</i> be copied and reviewed by the entire Council prior to adoption.
<u>WRITE OFFS</u>	Write offs in the amount of \$371.90 presented for the Committee's review. RECOMMENDATION: That the write offs as presented be approved.
<u>INCOME REPORT</u>	Income report presented and reviewed by the Committee.
<u>ADJOURN</u>	Meeting adjourned at 6:15 pm.

Respectfully submitted,
John Pickett, Chairperson