

FINANCE, ADMINISTRATION & PLANNING
NOVEMBER 3, 2009

Meeting called to order at 4:40 pm by Mayor Best.

<u>IN ATTENDANCE</u>	Chairperson	J. Pickett (Joined the meeting late)
	Mayor	F. Best
	Councillor	H. Smith
	Town Clerk	M. Blackmore

<u>REGRETS</u>	CAO	R. Hiscock
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<u>INVOICES</u>	Invoices in the amount of \$58,610.77 presented for payment. RECOMMENDATION: The invoices as presented be approved.
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NEW BUSINESS

REMEMBRANCE DAY
SUPPLEMENT

Request received from The Packet to place an ad in the Remembrance Day supplement in the amount of \$41.
RECOMMENDATION: That this be approved.

CLARENVILLE LIBRARY
BOARD

Correspondence received from the Clarenville Library Board requesting an increase in the annual grant provided by the Town.
RECOMMENDATION: That this be considered in the upcoming budget.

TRIPLE BAY EAGLES
ANNUAL GRANT

Correspondence received from Triple Bay Eagles requesting their annual grant for 2009, in the amount of \$1,000.
RECOMMENDATION: That Council approve the issuance of the annual grant as provided for in the 2009 Budget for Triple Bay Eagles.

Chairperson Pickett joined the meeting.

<u>VARDYVILLE LTD</u>	Request received from VardyVilla Ltd for a 10% increase to the Garbage Collection Contract due to the continuous rise in home construction. Lengthy discussion followed. Recognition was given to the fact that we have had a high increase in new construction in past few years. However, the Committee also took into consideration the fact that a 10% increase was given in January 2008 due to the high cost of fuel and was not adjusted when fuel prices dropped. RECOMMENDATION: That based on the above rationalization that a 5% increase be offered commencing January 2010.
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WINTER TOURISM
PROJECT

Discussion took place on the Winter Tourism Project and the fact that funds are not flowing in a timely manner causing outstanding invoices. Clerk explained that a claim was submitted to ACOA and they are waiting on further information before payment will be issued. This information will be provided to them within the next day or two. It was also noted that we have also encountered an issue with other funding partners not paying their share of this project, also restricting cash flow.

RECOMMENDATION: That due to the numerous ongoing projects that are administered by the Town and to avoid cash flow problems in our operating account, the Committee suggest that the Clerk continue with past practices and wait for funding to be received prior to making payments.

WRITE OFFS

Write offs in the amount of \$683.34 presented for the Committee's review.

RECOMMENDATION: That the write offs as presented be approved.

INCOME REPORT

Income report presented and reviewed by the Committee.

ADJOURN

Meeting adjourned at 5:35 pm.

Respectfully submitted,
John Pickett, Chairperson