

**FINANCE, COMMUNICATIONS & PLANNING**  
**MAY 26, 2009**

Meeting called to order at 4:00 pm by Mayor Best.

<u>IN ATTENDANCE</u>	Mayor	F. Best
	Deputy Mayor	L. Browne
	CAO	R. Hiscock
	Town Clerk	M. Blackmore

<u>REGRETS</u>	Councillor	F. Russell
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<u>INVOICES</u>	Invoices in the amount of \$90,085.10 presented for payment. RECOMMENDATION: The invoices as presented be approved.
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NEW BUSINESS

WEBSITE

<u>MAINTENANCE</u>	Arrangements being made for 4 - 5 Office Clerks to do the Website Maintenance course that is being offered at the College. Estimates for course material requested.
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PROFESSIONAL

<u>TAX RATE</u>	Very lengthy discussion held on the Professional Tax Rate as well as removing Veterinarian Services from Professional and setting up a rate just for this type of business. Tax Rates are set with the budget process in the fall, adopted by Council and sent to Department of Municipal Affairs with the current years budget. These rates are then published and rates are applied to businesses until the next budget process. It was felt that nothing can be done to change tax rates for the 2009 Taxation Year. Therefore, the only thing that Council could consider at this time is to have the Professional Business Tax Rate reviewed with the 2010 Budget process.
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VENTILATION/AIR

CONDITIONING WATER

<u>TREATMENT PLANT</u>	Request received to call tenders for a ventilation system and air conditioning unit for the Water Treatment Plant. RECOMMENDATION: That approval be granted to proceed to tender.
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CAPITAL WORKS PROJECT

<u>MANITOBA DRIVE</u>	CAO reported that the updated estimates for Manitoba Drive came in approximately \$500,000 more than the previous estimates. RECOMMENDATION: That Hatch Mott MacDonald forward the new estimates to Municipal Affairs with a request to proceed with a Tender Call.
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MUNICIPAL TICKETING Discussion held on Municipal Ticketing. CAO reported that a Motion of Council is required to write Department of Justice for permission to proceed with moving and non-moving violations. RECOMMENDATION: That Council make a Motion to request permission to proceed with this initiative.

QUOTE EMERGENCY EQUIPMENT One quote received to purchase an emergency light and siren for the Enforcement Pick-up at a cost of approximately \$2,500. RECOMMENDATION: To check and see if there are other suppliers, if not to purchase the equipment from APS Distributors.

STUDENT - OFFICE ADMINISTRATION Town Clerk reported that a grant was approved through Service Canada to take a student on for 42 weeks. RECOMMENDATION: That the Work Term Student currently with Council be offered the position.

WRITE OFFS Write offs in the amount of \$1,635.02 presented for the Committee's review. RECOMMENDATION: That the write offs as presented be approved.

INCOME REPORT Income report presented and reviewed by the Committee.

ADJOURN Meeting adjourned at 4:40 pm.

Respectfully submitted,  
Mayor Best, Acting Chairperson