

FINANCE, COMMUNICATIONS & PLANNING
JUNE 9, 2009

Meeting called to order at 4:00 pm by Chairperson Russell.

<u>IN ATTENDANCE</u>	Councillor	F. Russell
	Deputy Mayor	L. Browne
	Town Clerk	M. Blackmore

<u>REGRETS</u>	Mayor	F. Best
	CAO	R. Hiscock

INVOICES Invoices in the amount of \$74,370.15 presented for payment.
RECOMMENDATION: The invoices as presented be approved.

NEW BUSINESS

PURCHASE/SALE
AGREEMENT

HOME HARDWARE The Purchase/Sale Agreement for the sale of the stadium was reviewed. The Committee felt that the Close Date of October 15th may pose a problem should the opening of the new facility be delayed. The Committee felt that any Close Date may be impossible to commit to at this time.
RECOMMENDATION: To contact Home Hardware and advise them of the above and request that the Close Date clause be amended.

AUDITED FINANCIAL
STATEMENT

Draft copy of the Audited Financial Statement presented for the Committee's review.
RECOMMENDATION: That our Accountant be invited into the next Council meeting to present the statement to Council.

TRAFFIC & ROADWAY
MASTER PLAN

Copy of a proposal was presented to have a Traffic & Roadway Master Plan conducted by Hatch Mott MacDonald. Committee was informed that funding may be available through ACOA to complete the study.
RECOMMENDATION: That this be referred to Public Works to decide if this project is feasible.

ENGINEERING COST
DEVELOPMENT
PERMITS

Proposal with cost information received from Hatch Mott MacDonald to provide the services of an Engineer Tech to review Development Applications and associated follow up work.
RECOMMENDATION: That this be forwarded to Public Works Committee for their approval prior to the approval of Finance.

THREE OUTSIDE WORKERS-

PERMANENT POSITIONS Request received to make three outside workers, that are now considered temporary positions, made permanent. These employees have been regular full time employees for more than one year.

RECOMMENDATION: That Morgan Burry, Doug Porter and Garry Monk be made permanent employees with the Town.

STUDENT MECHANIC Request received from the Public Works Department to advertise for a student mechanic. Clerk suggestion that we enquire as to what funding may be available for such a position.
RECOMMENDATION: That the Schools be notified immediately of the job opportunity with the Town and for the Clerk to check and see what funding programs may be available for the position.

LIFT STATION UPGRADE Request received from Public Works to proceed with Lift Station upgrades as per the allocation of funds under the 2009 Budget.
RECOMMENDATION: That this be approved to a maximum of \$100,000 as per the 2009 Budget.

REQUEST TO CALL
TENDERS - PICK-UP
AND BACKHOE

Request received to call tenders on a Pick-up Truck and Backhoe as per the Equipment Replacement Schedule for 2010. The purchase would be made in as part of the 2010 Budget.
RECOMMENDATION: That this be approved.

CHAMBER OF COMMERCE
RE PROFESSION
TAX RATE

Letter received from the Chamber of Commerce concerning the Professional Tax being high compared to other Towns. This has been discussed on several occasions and will be given consideration during the next budget process.
RECOMMENDATION: That the Chamber of Commerce be written and advised of Council's recommendation.

WRITE OFFS Write offs in the amount of \$2,585.30 presented for the Committee's review.
RECOMMENDATION: That the write offs as presented be approved.

INCOME REPORT Income report presented and reviewed by the Committee.

ADJOURN Meeting adjourned at 4:55 pm.

Respectfully submitted,
Frazer Russell, Chairperson