

***FINANCE, COMMUNICATIONS & PLANNING***  
***JULY 21, 2009***

Meeting called to order at 4:00 pm by Chairperson Russell.

<u>IN ATTENDANCE</u>	Councillor	F. Russell
	Mayor	F. Best
	Deputy Mayor	L. Browne
	Town Clerk	M. Blackmore

<u>REGRETS</u>	CAO	R. Hiscock
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<u>INVOICES</u>	Invoices in the amount of \$37,571.95 presented for payment. RECOMMENDATION: The invoices as presented be approved.
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NEW BUSINESS

<u>CRAFT &amp; HOME TRADE SHOW</u>	Craft and Home Trade Show will be held September 25 <sup>th</sup> and 26 <sup>th</sup> at the Clarendville Stadium. RECOMMENDATION: That Town have a booth in the Trade Show as in previous years.
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<u>QUOTE ON WALKWAY</u>	Quote received in the amount of \$4,666.90, to replace another portion of the walkway at the front of the Town Hall as a continuation of what was done last year. RECOMMENDATION: That approval be granted to make the noted improvements.
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<u>HERITAGE GRANT</u>	Budget presented from the Heritage Society in the amount of \$5,150, to do maintenance work on the railway cars and erect signage at the Shoal Hr Cemetery, Railway area and Island Cove. RECOMMENDATION: That a grant for the noted maintenance and signage be approved.
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<u>PRINTER</u>	Request received to purchase a printer for the main office that would be capable of printing in large volumes. Cost of the printer is approximately \$1,300. RECOMMENDATION: That quotes be obtained and printer purchased.
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EVENTS CENTRE

MANAGER

Discussion on the Events Centre Manager position. Salary for the position was decided at a scale of \$50,000 - \$56,000 annually. Due to this being the first winter of operations for the new facility and with unforeseen circumstances that may arise, it was felt that it would be crucial that the Manager live within a reasonable distance from the facility, with a maximum of 15 minute driving time. Start date to be August 1<sup>st</sup>, with the latest possible date of commencement being August 15<sup>th</sup>.

RECOMMENDATION: That the CAO offer the position to the Committee's first choice for the position and if this is not acceptable to that applicant, to contact the Committee's second choice.

WRITE OFFS

Write offs in the amount of \$1,001.62 presented for the Committee's review.

RECOMMENDATION: That the write offs as presented be approved.

INCOME REPORT

Income report presented and reviewed by the Committee.

ADJOURN

Meeting adjourned at 4:55 pm.

Respectfully submitted,  
Frazer Russell, Chairperson