

***FINANCE, ADMINISTRATION & PLANNING
DECEMBER 2, 2009***

Meeting called to order at 4:35 pm by Councillor Pickett.

<u>IN ATTENDANCE</u>	Chairperson	J. Pickett
	Councillor	H. Smith
	Town Clerk	M. Blackmore

<u>REGRETS</u>	Mayor	F. Best
	CAO	R. Hiscock

<u>INVOICES</u>	Invoices in the amount of \$337,322.77 presented for payment. RECOMMENDATION: The invoices as presented be approved.
-----------------	---

<u>WRITE OFFS</u>	Write offs in the amount of \$1,015.83 presented for the Committee's review. RECOMMENDATION: That the write offs as presented be approved.
-------------------	---

<u>INCOME REPORT</u>	Income report presented and reviewed by the Committee.
----------------------	--

<u>ADJOURN</u>	Meeting adjourned at 5:00 pm.
----------------	-------------------------------

Respectfully submitted,
John Pickett, Chairperson