

FINANCE, COMMUNICATIONS & PLANNING
AUGUST 26, 2008

Meeting called to order at 4:00 pm by Cr. Russell.

<u>IN ATTENDANCE</u>	Chairperson	F. Russell
	Mayor	F. Best
	Deputy Mayor	L. Browne
	CAO	R. Hiscock
	Town Clerk	M. Blackmore

INVOICES Invoices in the amount of \$60,070.71 presented for payment.
RECOMMENDATION: The invoices as presented be approved.

BUSINESS ARISING

PRESCRIPTION SAFETY GLASSES CAO reported that the Director of Public Works checked with other towns re their policy on providing prescription safety glasses to their employees and none of the towns called, provides this benefit.
RECOMMENDATION: That outside workers be notified that this issue should be dealt with during the next union negotiations.

NEW BUSINESS

TWIN TOWN SENIORS RE ANNUAL GRANT Request received from Twin Town Seniors for the Town to consider an increase to their annual grant.
RECOMMENDATION: That this be considered during the budget process.

2008 NL TRAVELLER'S GUIDE Information received on cost to place an ad in the 2008 NL Traveller's Guide.
RECOMMENDATION: Due to the high cost to advertise an ad would not be booked at this time .

BUSINESS TAX RATE FOR PROFESSIONAL CLASS Request for a breakdown of taxes on a proposed building showing Property Tax and Business Tax under the Professional Class. It was also requested that the rate for Professionals be reviewed by Council as the property owner felt it was high.
RECOMMENDATION: That Clerk contact the Assessment Agency and get an estimate on Business Tax for the property and bring back to the next meeting of Finance for review.

WEBSITE MAINTENANCE Discussions on website maintenance and the need to have some of this work done in-house as some of the items posted are time sensitive.
RECOMMENDATION: That Council consider having our office staff trained to post minutes and do daily upgrades and continue to have web page design contracted out.

FCM FREE ADS FOR
SITE REMEDIATION

FCM offering a free listing to Municipalities for remediated sites in their Fall 2008 edition of HazMat Management magazine.

RECOMMENDATION: No listing to post.

FIRE DEPT RE
EQUIPMENT

Memo received from the Fire Chief regarding the need for a new pick-up, fire truck and Council's decision on the hazmat trailer. The Fire Chief explained in his memo that their current pick-up truck is a 1993 and is in need of work. Approval was given in the 2008 budget to purchase a new truck however, this was delayed due to the issue of the hazmat trailer and what would be required to tow it should a decision was made to accept the trailer. The requirement of a new fire truck was also outlined. He explained that the 1974 tanker truck is in desperate need of replacement or major repairs. A new fire truck is included in the Town's Long Term Borrowing Plan with the Town taking possession in 2010. It was requested that we start now to get funding in place and review specs as it could take 12-18 months for delivery.

RECOMMENDATION: That the Fire Chief proceed with specs and check funding availability for the fire truck. The hazmat trailer is currently being dealt with by Council and a decision on the pick-up truck will be made as part of that recommendation.

OVERRUNS WTP

Discussion on the overruns incurred with water related projects. This has been brought to Municipal Affairs attention on several occasions and to date no extra funding has been approved.

RECOMMENDATION: CAO to contact our MHA to see if he could get a rush on this request as we have outstanding invoices that need to be dealt with.

WRITE OFFS

Write offs in the amount of \$3,147.90 presented for the Committee's review.

RECOMMENDATION: That the write offs as presented be approved.

INCOME REPORT

Income report presented and reviewed by the Committee. The Committee felt that attention needs to be given to collection of prior taxes as well as 2008 taxes.

ADJOURN

Meeting adjourned at 4:50 pm.

Respectfully submitted,
Frazer Russell, Chairperson