

***FINANCE, COMMUNICATIONS & PLANNING***  
***NOVEMBER 18, 2008***

Meeting called to order at 4:00 pm by Cr. Russell.

<u>IN ATTENDANCE</u>	Chairperson	F. Russell
	Mayor	F. Best
	Deputy Mayor	L. Browne (joined the meeting later)
	CAO	R. Hiscock
	Town Clerk	M. Blackmore

INVOICES Invoices in the amount of \$137,668.04 presented for payment.  
RECOMMENDATION: The invoices as presented be approved.

NEW BUSINESS

PRIME CONSULTANT

CONTRACT EVENTS

CENTRE A copy of the Contract with Ron Fougere & Associates presented for the Committee's review and approval.  
RECOMMENDATION: That representatives of the firm be invited into the next Council meeting to discuss the contract prior to approval.

**D.M. Browne joined the meeting.**

APPROVAL TO BORROW

NEW LOADER Request received from Public Works for an Approval to Borrow for the purchase of a new loader in the amount of \$267,000.  
RECOMMENDATION: That Council endorse, by way of Motion, an Approval to Borrow in the amount of \$267,000 over an eight year term.

AUDIT EXTENSION

It was requested by staff that the auditing services be extended to include 2009 audit. This is the last year of a three year contract however, with the presence of our auditors in the PSAB requirements it was felt that 2009 would not be a good time to make a change. A quote to include 2009 audit was provided by the auditor, noting that they would provide the same service for the same cost as 2008. Any extra work with PSAB would be billed at regular billing rates.  
RECOMMENDATION: That the audit be extended to include 2009 as per the conditions set out in the letter from the auditing firm dated November 17, 2008.

EMPLOYEE DISCIPLINE

POLICY

An Employee Discipline Policy presented for the Committee's review and comments.

RECOMMENDATION: That this be provided to Council for their review and comments at their meeting on November 25<sup>th</sup>.

CLARENVILLE HIGH

SCHOLARSHIP

Request received from the Clarenville High School Scholarship Trust Foundation for Council's annual contribution.

RECOMMENDATION: That as in past years, \$250 be given as a ***Betty Blackmore Memorial Scholarship***. This scholarship would be offered, in her memory, to a student from Clarenville or Shoal Harbour who displays an interest in both the school and community, offering themselves willingly as a volunteer. They should be outgoing, committed to their studies and dedicated to both their school and their community.

INCOME REPORT

Income report presented and reviewed by the Committee.

ADJOURN

Meeting adjourned at 5:05 pm.

Respectfully submitted,  
Frazer Russell, Chairperson